

CEDAR COUNTY EMA COMMISSION

October 13, 2011 MINUTES

APPROVED _____

Chair Jon Bell called the meeting to order at 7:15 p.m. at the Cedar County Law Enforcement Center.

Those present were EMA Commission members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: Mike Anderson; Clarence: Randy Burken; Durant: Shawn Jepson; Lowden: not present; Mechanicsville: Boyd Stine; Sheriff Warren Wethington; Stanwood: Mike Dauber; Tipton: Curt Woode; and West Branch: not present. Director Tim Malott was in attendance.

Moved by Dauber seconded by Jepson to approve the meeting agenda.

Ayes: All

Moved by Burken seconded by Dauber to approve the minutes of July 14, 2011.

Ayes: All

Receipts and expenditures were reviewed.

Moved by Woode seconded by Burken to approve the receipts and expenditures, as presented.

Ayes: All

Old business was discussed.

Director Malott noted there are changes to the EMPG Grant for 2011. Participation is needed in three exercises each year. A quarterly report is due by September 1st of each year. One planning improvement project will be done from a prior exercise. He referenced a communication project. The ESF workshops for the communities have not yet been scheduled, but will be done shortly. Malott asked if those in attendance felt the Outdoor Weather Warning Standards should be the same in all communities. He referenced the Joplin, Missouri disaster during which some people indicated sirens were ignored because in the past the sirens tended to go off at various times. Malott suggested testing the sirens on the first Wednesday of every month at 10 a.m. and educating the public on the matter. It was agreed Malott should present a draft of a siren test policy at the next meeting. Malott noted he the County has submitted a grant application for eight sirens in the unincorporated communities in the County. There will be a policy as to when those sirens are to go off. Tim Malott reported that the cost of the computer for the EMA Office will be more than anticipated. The cost for a new computer, dual monitor, setup and transfer of data will be \$1,725.00. \$1,500.00 was budgeted for this, but Malott felt there will be funds available in the budget to cover the difference. The computer & monitor would be purchased from Mainstay, and Mainstay would be doing the conversion.

Moved by Woode seconded by Burken to approve the amount of \$1,725.00 for the cost of the computer and conversion.

Ayes: All

Open and paid bills were reviewed.

New business was discussed.

There will be an exercise on November 9, 2011 at the Linn County E.O.C. It will be a "Duane Arnold Energy Center" exercise, and Tim Malott felt it would be a great opportunity to participate. He referenced the evacuation areas between Tipton and Bennett, and he noted there is an evacuation area in Cedar County for an energy center in Illinois. There will be an exercise on February 29, 2012 at the Delaware County E.O.C. concerning a Fair Disaster across Region 6. He referenced the collapse of the grandstand at the Indiana State Fair. Malott would like participants for both of these exercises.

Director Malott told those in attendance if they need Ops Classes, he needs to know so they can be scheduled. He noted the 700, 800 and 100 classes will no longer be funded, but they can be done on-line. They should have the 300 and 400 classes for the grants.

Malott said he is scheduled to be in Iowa City October 18-21 for communications training. He will be attending the Governor's Conference October 31-November 3, and he will be at the NENA Conference November 7-9.

A new card was purchased for the Zetron system. The cost of the card was approximately \$4,000.00. Malott noted if the infrastructure grant is received, that system will be replaced. He reviewed an internet-based system and a microwave system. Malott passed out a narrowband check list to be used during the changeover. He has an individual that has agreed to do the changes in August and September. The changes need to be done prior to January 1, 2013. There are fines associated with non-compliance. The State is going to narrow banding in April or May of 2012. The Cedar County Secondary Road Department has already converted to narrow banding. Malott asked if those in attendance have made their City Councils aware that they will need to pay for this conversion if we don't get the grant. Brief discussion was held.

Shawn Jepson asked Tim Malott if he would attend the Mutual Aid meetings for the Fire Chiefs, since Malott is more knowledgeable and could better explain certain things. Malott said he would attend.

Moved by Dauber seconded by Wood to adjourn the meeting at 7:57 p.m.