

CEDAR COUNTY EMA COMMISSION

January 6, 2011 MINUTES

APPROVED April 14, 2011

Chair Bell called the meeting to order at 7:29 p.m. at the Law Enforcement Center.

Those present were EMA Commission members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: Randolph; Clarence: Randy Burken; Durant: Shawn Jepson; Lowden: absent; Mechanicsville: absent; Sheriff Warren Wethington; Stanwood: Mike Dauber; Tipton: Curt Woode; and West Branch: Don Kessler. Others in attendance were: Tim Malott, Director; Betty Ellerhoff, Cedar County Supervisor; Gary DeVore, Wilton; Bev Penningroth, Clerk and Sue Hall, Press.

Moved by Dauber seconded by Jepson to approve the meeting agenda.

Ayes: All

Moved by Woode seconded by Burken to approve the minutes of October 14, 2011.

Ayes: All

Receipts and expenditures were reviewed.

Moved by Jepson seconded by Kessler to approve the receipts and expenditures, as presented.

Ayes: All

There was no discussion concerning old business.

New business was discussed.

Election of officers was held.

Moved by Randolph seconded by Kessler that the Chair and Vice Chair remain the same, that being Jon Bell, Chair and Warren Wethington, Vice Chair.

Ayes: All

Director Malott reviewed the proposed FY2011-2012 budget. Malott noted a fund balance of \$105,406.94. Discussion was held. There were no objections.

It was noted an evaluation and review of Tim Malott's position should be done at the Commission's next meeting. A committee will be needed for the evaluation.

Moved by Woode seconded by Burken that an evaluation/review of Tim Malott's position as Director be done prior to the meeting on February 14, 2011.

Ayes: All

The evaluation committee will include the following members: Randolph, Wethington, Burken and Bell.

Tim Malott said he would be on vacation starting January 12th and he would be returning on January 18th. The Local Emergency Planning Committee had funds docketed because they didn't spend. Malott has requested a Full Ops class for February 5th in Bennett, but has not received a final answer. He would like to know if anyone is interested, by the end of January. Malott referenced other training available as follows: Operations Section Chief on February 22-25 at the Linn County EOC, Logistics Section Chief on March 4th at the Johnson County EOC, Planning Section Chief on March 15-18 at the Johnson County EOC and Incident Commander on March 21-25 at the Black Hawk County EOC. Director Malott reviewed possible language changes concerning Chapter 29C concerning the Board of Supervisors "shall" approve the Commission's budget and members that are not elected officials wouldn't have a vote on the Commission's budget. Brief discussion was held. Malott would like to make the Board of Supervisors aware of the possible language changes. There were no objections to Malott talking to the Supervisors about this matter.

Moved by Randolph seconded by Jepson to adjourn the meeting at 8:25 p.m.