

CEDAR COUNTY EMA COMMISSION

July 8, 2010 MINUTES

APPROVED _____

Chair Bell called the meeting to order at 7:32 p.m. at the Cedar County Courthouse.

Those present were EMA Commission members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: absent; Clarence: Randy Burken; Durant: Shawn Jepson; Lowden: absent; Mechanicsville: Boyd Stine; Sheriff Warren Wethington; Stanwood: Dennis Coppess; Tipton: Curt Woode and West Branch: Don Kessler. Others in attendance were: Director Tim Malott, Gary DeVore of Wilton, West Branch City Administrator Mark Muckler, Cedar County Public Health Director Mary Dorris and Sue Hall with the Press.

Moved by Woode seconded by Burken to approve the meeting agenda.

Ayes: All

Moved by Coppess seconded by Jepson to approve the minutes of April 8, 2010.

Ayes: All

Receipts and expenditures were reviewed.

Moved by Coppess seconded by Jepson to approve the receipts and expenditures, as presented.

Ayes: All

Old business was discussed.

The Board reviewed County Attorney Benz's comments concerning the 2-1-1 agreement. Discussion was held. First Call for Help Iowa, Inc. has said they will not change the indemnify language.

Moved by Woode seconded by Wethington that payment be for FEMA reimbursed hours for their 2-1-1 hours only, at the going rate.

Ayes: All

A draft of a Burn Ordinance was reviewed. Chair Bell felt the reason for the ordinance would be for notification to Fire Departments. Discussion was held.

Moved by Woode seconded by Coppess to recommend to the Board of Supervisors to include the following language: "building destruction debris and large brush fires" and to exclude "no less than one hour".

Ayes: All

New business was discussed.

Director Malott reviewed upcoming training times. IS700 will be on July 21st at 6:00 p.m. to 9:00 p.m. at the West Branch City Hall, ICS100 will be on July 22nd at 6:00 p.m. to 9:00 p.m. at the West Branch City Hall, Mass Fatalities G386 will be on September 16th & 17th from 8:00 a.m. to 5:00 p.m. each day at the Johnson County EOC, and a Haz Mat refresher will be held in Durant the first Tuesday in August. Grant funds are available for training in July. Tim Malott noted he needs a list of ICS trained people for each entity.

Tim Malott would like to have a training officer meeting to build a training calendar. He noted if individuals are trained for Full OPS and then they do a refresher, they don't have to take the Full OPS again. Malott felt if all entities work together, training could be better coordinated.

Director Malott noted the Multi-Jurisdiction Hazard Mitigation Plan is about 75% complete. Documentation is missing from the City of Lowden and the City of Tipton lost a document, but Tipton will replace it. Malott noted we already have the in-kind match for the project.

Tim Malott stated he needs to turn in to Homeland Security by September 1st a list of entities that are National Incident Management System compliant. All entities should turn in a list of trained individuals to the Cedar County EMA Office by August 2nd. If they do not, he will turn in documentation as non-compliant. Malott explained that if you are not NIMS compliant, you are not entitled to FEMA dollars. He has attended City Council meetings and explained this to all of the communities.

Director Malott noted a full-blown exercise is required every five years. The 2008 flood qualified as the last one, therefore another one is required by the year 2013. He and Mary Dorris would like to hold a pandemic exercise. The estimated cost would be \$60,000. Funds would need to be rolled over from year to year in order to cover the cost. Mary Dorris explained that they would like to have drive-thru clinics in the communities. They would move and monitor vaccine, do credentialing assistance, exercise resources in the County, and give 1,500 free flu vaccines. The cost of the vaccine is \$10-\$15/dose. Discussion was held.

Moved by Wethington seconded by Woode to start moving forward with a five-year plan to do a county-wide full-scale pandemic exercise and to set aside the required funding.
Ayes: All

Tim Malott reviewed the ESF requirements needed. He would like committees to meet for the ESF1-15 requirements. We have to do three this year. The ESF requirements will replace the annexes in the five-year plan.

The Amateur Radio Group may need to put up a repeater for Peter Pappus (a Ranger at the Hoover Library). The Citizen Corp Group will be giving away weather radios to some families that submit an emergency family plan.

Open discussion was held.

The By-Laws of the Cedar County Emergency Management Commission were reviewed.
Names have been changed

Moved by Coppess seconded by Wethington to approve the By-Laws, as revised, and
Resolution.

Ayes: Burken, Wethington, Stine, Jepson, Coppess, Woode, Kessler

Moved by Kessler seconded by Woode to adjourn the meeting at 8:32 p.m.

Ayes: All