

## **CEDAR COUNTY EMA COMMISSION**

**April 8, 2010 MINUTES**

**APPROVED** \_\_\_\_\_

Chair Bell called the meeting to order at 6:52 p.m. at the Cedar County Courthouse.

Those present were EMA Commission members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: Orville Randolph; Clarence: Randy Burken; Durant: Shawn Jepson; Lowden: absent; Mechanicsville: absent; Sheriff Warren Wethington; Stanwood: Dennis Coppess; Tipton: Scott Dietrich and West Branch: Dick Stoolman and Don Kessler. Others in attendance were: Tim Malott, Director; Gary Devore, Wilton; Sue Hall, Press and approximately 20 other individuals.

Moved by Coppess seconded by Jepson to approve the meeting agenda.

Ayes: All

Moved by Coppess seconded by Burken to approve the minutes of 3-11-10.

Ayes: All

Receipts and expenditures were reviewed.

Moved by Jepson seconded by Burken to approve the receipts and expenditures, as presented.

Ayes: All

There was no old business.

New business was discussed.

Dick Stoolman gave a report on the Review Committee's findings concerning Tim Malott's one-year performance evaluation. Stoolman indicated they felt Malott is doing a good job, there are a few things to improve on, and they recommend increasing Tim Malott's annual salary to \$38,000.00. His salary is currently set at \$36,000.00. When asked if the \$38,000 is in the budget, Malott indicated yes.

Moved by Stoolman seconded by Coppess to increase Tim Malott's salary to \$38,000.00 effective 7-1-10.

Ayes: All

The proposed First Call for Help Iowa, Inc. Agreement has been given to the County Attorney to review. If a disaster is declared, they'd like funds from FEMA. They would track volunteer time during a disaster and help get our special needs.

Moved by Randolph seconded by Burken to accept the Letter of Agreement Between Cedar County Emergency Management Agency And First Call For Help Iowa, Inc., subject to the County Attorney's approval, and authorize the Director to sign the same.  
Ayes: All

Tim Malott reported ICS100 and ICS700 training will be in held on May 11<sup>th</sup> in Tipton with the location to be announced. Malott noted there will be no cost to us for the training. Hazard Ops full class training will be held in June at the Tipton Ambulance Building and refresher classes will be held in Durant. Malott can get funds for additional classes.

The EMA Spring Conference will be held May 11<sup>th</sup> -14<sup>th</sup>. He asked if the Commission would like to reschedule their regular meeting to another date in May or not have a meeting in May. The consensus of the Commission was to not hold a meeting in May.

Director Malott reported that weather spotter training went well. Approximately 50 attended in West Branch, and 60-70 attended in Clarence. It was the best turn-out in many years. It was noted that spotter training is done to lower flood insurance.

A draft of a Burn Ordinance was reviewed. Malott noted at a recent Fire Chiefs meeting the draft was approved. It has been reviewed by the County Attorney. The ordinance would require a call to the Dispatchers, and the Dispatchers would then call the appropriate Fire Chief for approval. Discussion was held. The ordinance will now go before the Board of Supervisors for their consideration. John Miller wondered if property is damaged, is the Fire Chief liable? Malott said no. Dennis Coppess wondered how many calls are received by the Dispatchers. Malott didn't know. Warren Wethington felt this ordinance would be another hoop a property owner has to go through on their own property. He thought they shouldn't have to legislate common sense. Jon Bell felt that could come up at a public hearing. Orville Randolph referenced policy to establish rules for people calling in to the Law Enforcement Center. Dennis Coppess wondered what would happen if the Dispatchers are busy. Shawn Jepson noted people already notify him about a burn. He referenced cooperation. Jepson felt they are getting by now, why implement this ordinance. Coppess noted the option of putting something in the newspapers about what the policy is concerning burning. Randy Burken felt there are always loopholes. Coppess felt this ordinance may penalize people. Wethington thought that most people call in before burning. Jon Bell said there is no guarantee that this ordinance will be adopted by the Board of Supervisors. Dick Stoolman noted the Fire Chiefs can put burn bans in place.

Moved by Stoolman seconded by Burken to let the Board of Supervisors review the draft of the Burn Ordinance.  
Ayes: All

Tim Malott gave a Region VI report. There are dollars to spend before the end of April. The Four Square Church has indicated they would be a Voluntary Reception Center in a disaster. This would control people from being in areas they don't belong. There will be

a Red Cross Voluntary Reception Center class in June. This would allow an opportunity to receive in-kind dollars. A Red Cross Disaster College will be in May.

Moved by Coppess seconded by Burken to adjourn the meeting at 7:30 p.m.