

CEDAR COUNTY E-911 SERVICE BOARD

January 9, 2014 MINUTES

APPROVED _____

Chair Bell called the meeting to order at 6:30 p.m. at the Law Enforcement Center.

Those present were E-911 Board members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: absent at start of meeting; Clarence: Jeric Armstrong and Randy Burken; Durant: Dawn Smith and Shawn Jepson; Lowden: Barry Hoffmeier; Mechanicsville: Larry Butler; Sheriff Warren Wethington; Stanwood: absent; Tipton: Leanne Zearley; West Branch: absent; West Liberty: absent; Atalissa: Joe Blick; New Liberty: absent; Oxford Junction: absent; and Wilton: absent. Others in attendance were: Tim Malott, Director and Sue Hall, Press.

Moved by Zearley seconded by Smith to approve the meeting agenda.

Ayes: All

Moved by Zearley seconded by Smith to approve the minutes of October 10, 2013.

Ayes: All

Revenues and expenditures were reviewed. Director Malott noted various expenditures and revenues. He told the Board the Wireless Emergency Notification System is up and running in the county, but if the State submits an RFP for a notification system and WENS is chosen, we would likely go with the State and our costs for a notification system would then be lowered significantly to around \$1,500 annually. Cedar County and the Cities of Tipton and West Branch have paid for the system this year. Discussion was held.

Moved by Smith seconded by Zearley to approve the revenues and expenditures, as presented.

Ayes: All

Old business was discussed.

Director Malott has not yet found a grant for the Sheriff Department's radios, but he is holding off hoping the State will match dollar for dollar for what is needed in the communications back room. The radios may cost around \$100,000. The new upgrade is finished to the 911 phone system to improve some of the issues. We are 100% SIP.

New business was discussed.

Election of officers was held.

Moved by Zearley seconded by Smith to keep the same officers, those nominations being Jon Bell as Chair and Orville Randolph as Vice Chair.

Moved by Burken to make this unanimous and to close the nominations.

Ayes: All

The proposed FY2014-2015 budget was reviewed. Discussion was held. Smith asked about the grants Malott is looking at. Malott said he's researching a Wireless E911

Emergency Communication Funds Grant. The Director is looking at redirecting T1 lines, which should save dollars.

Moved by Zearley seconded by Hoffmeier to set January 30, 2014 at 8:30 a.m. in the Board of Supervisors' Room at the Courthouse as the time for a public hearing on the FY2014-2015 proposed budget.

Ayes: All

Director Malott referenced an article in the newspaper about the 911 address sign requirement. We will do the unincorporated town areas because a grant was received to do so, but the fee for others is \$50.

Malott gave an update on the County Fire frequency issue. The FCC was in West Branch to help with the issue. They moved to Cedar TAC for four days and then moved back to County Fire on 1-6-2014. The unknown and unauthorized frequency was found along a river. There is an invoice from Graybill in the amount of \$2,860 for the research, which will be paid.

Orville Randolph entered the room at 6:59 p.m.

Tim Malott reviewed a five-year plan. Discussion was held.

There was a meeting held with the City of Durant, Scott County and Cedar County to discuss improving communications to dispatch to the appropriate county. Malott and Sheriff Wethington felt it was a productive meeting.

Director Malott requested an updated list of email addresses. He needs Point of Contact information for the PSAP (Public Safety Answering Point). Malott will have to send a report, by March 31st, to the Governor concerning our Data Management Expenditures. The State can hold some of our wireless surcharge funds until the report is submitted.

Tim Malott will be on vacation from February 22 to March 3, 2014. Johnson County will be covering for us during that time.

Regarding training, there will be a NENA class on the new budget cost report.

Director Malott asked if there were any 911 address issues from the public. None were noted. He asked if there were any address issues from the Emergency Responders. Jeric Armstrong felt the address sign at the wind farm on 160th Street needs to be moved. It was noted it should be on the right side of the driveway. Randy Burken asked about signs at abandoned farm sites. Malott asked that those address signs be pulled after everything is mapped.

Tim Malott asked that people not complain to the Dispatchers during a call. He noted they are learning a lot right now.

Moved by Burken seconded by Hoffmeier to adjourn the meeting at 7:14 p.m.