

CEDAR COUNTY E-911 SERVICE BOARD

October 10, 2013 MINUTES

APPROVED _____

Chair Bell called the meeting to order at 6:30 p.m. at the Law Enforcement Center.

Those present were E-911 Board members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: Mike Anderson; Clarence: Randy Burken (joined the meeting at 6:35 p.m.); Durant: absent; Lowden: Barry Hoffmeier; Mechanicsville: Boyd Stine; Sheriff Warren Wethington; Stanwood: Greg Wagner; Tipton: Leanne Zearley; West Branch: Dick Stoolman; West Liberty: absent; Atalissa: Gene Hammon; New Liberty: absent; Oxford Junction: absent; and Wilton: absent. Others in attendance were: Tim Malott, Director and Sue Hall, Press.

Moved by Zearley seconded by Stoolman to approve the meeting agenda.

Ayes: All

Moved by Zearley seconded by Wagner to approve the minutes of July 11, 2013.

Ayes: All

Revenues and expenditures were reviewed. Director Malott noted they will need to pay \$4,000 to Geo-Comm to get maps updated to the new technology. The \$5,000 was paid to the Assessor's Department for annual G.I.S. map services. There is approximately \$112,800 in the E911 fund.

Moved by Wagner seconded by Stine to approve the revenues and expenditures, as presented.

Ayes: All

Old business was discussed.

The State of Iowa Homeland Security & Emergency Management Division has changed management policy. They are requesting us to sign the policy or we will be charged. An HSEMD 9-1-1 Change Request Form was reviewed. Cedar County will give them a five-day notice if we make changes here. We won't work on their equipment without notice and permission. The new address signs in Downey have been installed with the exception of five that removed their posts. They will be installing address signs in Rochester soon. The G.I.S. services agreement was signed and nothing has changed on the agreement. Randy Burken joined the meeting. Director Malott is looking for a Sheriff's Department radios grant. He felt they need \$75,000 to start. Malott thinks the Sheriff's Department should have two-way radios and they will also be set up for P25. Encryption will be done in the future for all sites. It was noted digital P25 is clearer. Malott will try to find a grant. He reported two radios were pulled at Durant due to frequency issues. A radio in Clarence was hitting our frequencies. Repairs will be made.

New business was discussed.

The new upgrade was done to the 911 phone system to improve some of the issues. It is 100% SIP. Director Malott said the Board needs to assign a single point of contact for communications by November 1st. This is part of the new law that requires reporting such as for surveys or reports requested by NGO, Federal government, State government or other groups. If we do not comply, they will withhold 911 surcharges. Discussion was held.

Moved by Stoolman seconded by Wagner to appoint Tim Malott as the single point of contact for communications.

Ayes: All

A proposed FY2014-2014 budget was reviewed. Proposed revenues were reviewed. There will be a change in data management fees. It was noted all wireless surcharges will be \$1/month and there will be a surcharge of 23 cents/month for some other phone companies. Proposed expenditures were reviewed. Discussion was held. \$65,000 to \$300,000 will be needed for the Sheriff's Op's Voting System. Malott noted the State House of Representatives wants to reduce the number of PSAPs. He felt at a minimum each PSAP should have to dispatch Fire, Law and EMS. The 911 work study group wants one PSAP per county, but some counties have joined together. There will be a cost to bring the PSAP to Next Generation. The Board should review the proposed budget. At their January meeting, a public hearing date will be set for the budget. Malott reported he received a call to renumber a housing area correctly, because people can't find some residents.

Director Malott will be attending a National Emergency Numbering Class on the new budget reporting on costs.

There was open discussion concerning any issues. Gene Hammon said his department missed two calls on I80. Mike Anderson said there has been false paging. It is thought the paging is coming from Illinois. Malott indicated this can't be fixed due to others being issued the same frequency. There are pages and no voice messages. Dick Stoolman referenced a pager just going off. Malott indicated a system next to us is going out. He said a P Code should filter out some of the noise they are hearing and digital will filter out even more. Malott will do further research, and he asked that they keep him informed about any issues.

It was noted the Board's next meeting would be on January 9, 2014

Moved by Stoolman seconded by Burken to adjourn the meeting at 7:20 p.m.

Ayes: All