

CEDAR COUNTY E-911 SERVICE BOARD

July 12, 2012 MINUTES

APPROVED _____

Chair Bell called the meeting to order at 6:30 p.m. at the Law Enforcement Center.

Those present were E-911 Board members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: absent; Clarence: Randy Burken; Durant: Shawn Jepson; Lowden: Barry Hoffmeier; Mechanicsville: absent; Sheriff Warren Wethington; Stanwood: Mike Dauber; Tipton: absent; West Branch: Don Kessler and Mike Horihan; West Liberty: absent; Atalissa: Gene Hammon; New Liberty: absent; Oxford Junction: absent; and Wilton: absent. Others in attendance were: Tim Malott, Director and Sue Hall, Press.

Moved by Kessler seconded by Hoffmeier to approve the meeting agenda.

Ayes: All

Moved by Kessler seconded by Jepson to approve the minutes of April 12, 2012.

Ayes: All

Revenues and expenditures were reviewed.

Moved by Dauber seconded by Burken to approve the revenues and expenditures, as presented.

Ayes: All

Old business was discussed.

Director Malott gave updates on Phases I & II of the Firefighter's Grant. Pagers are being ordered. The cost quoted for a pager is \$492, but Malott is trying to purchase them for \$475. He has not yet heard if the company will accept his counteroffer. Malott is finding some discrepancies on what the Fire Chiefs said they needed versus what's on the grant. If funds are available, he may be able to help them. Mid-year reports are due on the grants. Malott has applied for a microwave license. The vendor can't ship the equipment until we have a license, and per the grant we have to pay within 30 days of receipt of the equipment. The VHS will be able to go to digital. Malott is working on the final design and getting all 28E agreements completed. The 28E agreements are necessary in order to put things on towers and to set out responsibilities. The agreements will be renewable and will give an option to opt out with notice. Director Malott is working on the update from a seven to ten-digit phone system. He has been working with Graybill Communications. He is working on infrastructure redesign and the State 911 installation of fiber, and he wants a vendor to be able to respond within four hours if there is a problem. Malott wants to see how things work out on the narrow band switchover. He has viewed other operational systems in the area. Those systems cost from \$115,000 to \$125,000. One system had a cost of \$140,000.

New business was discussed.

Director Malott gave an update on the proposed Uniform Rural Address and Road Naming System Ordinance. The final draft was emailed to members of the E911 Service Board for review. It has been reviewed by the Assistant County Attorney and some changes were made. Changes pertained to, but were not limited to: fines and if two addresses come out of the same entrance and a sign will be put in front of the house. The ordinance addresses how each thing will be named (roads, streets, avenues, etc.), the cost of \$50 per sign which will be paid by the owner or sub divider, and the requirement for the owner or sub divider to put up the sign. Malott noted we are losing funding due to the loss of wire line customers. We should start getting a percentage of a cell phone surcharge. Discussion was held.

Moved by Burken seconded by Kessler to recommend adoption of the Uniform Rural Address and Road Naming System Ordinance by the Board of Supervisors.

Ayes: All

It was noted the next meeting will be held on October 11, 2012 at 6:30 p.m. at which time Malott would like to prepare the first draft of the FY13-14 budget. He reminded everyone that at the time of the budget hearing in January 2013, the elected officials of the entities will have to be present to vote on the budget.

Moved by Dauber seconded by Jepson to adjourn the meeting at 6:55 p.m.