

CEDAR COUNTY E-911 SERVICE BOARD

January 12, 2012 MINUTES

APPROVED _____

Chair Bell called the meeting to order at 6:00 p.m. at the Law Enforcement Center.

Those present were E-911 Board members and/or appointees and alternates to include Board of Supervisors: Jon Bell and Betty Ellerhoff; Bennett: Orville Randolph; Clarence: Randy Burken and Dan Sander; Durant: Shawn Jepson; Lowden: absent; Mechanicsville: Boyd Stine; Sheriff Warren Wethington; Stanwood: Mike Dauber; Tipton: Curt Woode; West Branch: absent; West Liberty: absent; Atalissa: Gene Hammons; New Liberty: absent; Oxford Junction: absent; and Wilton: absent. Others in attendance were: Tim Malott, Director; Bev Penningroth, Clerk; and Sue Hall, Press.

Moved by Randolph seconded by Stine to approve the meeting agenda.

Ayes: All

Moved by Woode seconded by Randolph to approve the minutes of October 13, 2011.

Ayes: All

Revenues and expenditures were reviewed.

Moved by Burken seconded by Jepson to approve the revenues and expenditures, as presented.

Ayes: All

Old business was discussed.

Director Malott gave an update on the Firefighters' Grant. Phase I of the interoperable communications system is narrow banding through the Tipton Fire Department in the amount of \$331,425. Phase II is infrastructure through the Clarence Fire Department in the amount of \$353,290. A consultant had questions, but Malott feels the grant is moving on track and he is hopeful that grant funds will be received.

Malott has received a draft back from the County Attorney's Office of the uniform rural addressing and road naming system ordinance. Revisions need to be made.

The update from seven to ten digits for the 911 system is on hold. Graybill Communications has been working with Malott. They are looking into options. A new system will cost approximately \$130,000.

Malott explained the changes that could take place concerning the Stanwood EMS area. The County Attorney's Office has put together a letter for the Township, but they may need to go with the closest ambulance from Mechanicsville, Clarence or Tipton. An effective date is unknown at this time because the agreement is still awaiting signatures.

The Director gave an update on the county-wide audit of the Electronic Serial Number system which identifies mobile devices. He is working on fire and EMS trouble areas with INTRADO, which is a company that provides support.

New business was discussed.

Discussion was held concerning election of officers.

Moved by Woode seconded by Jepson to appoint Jon Bell as Chair and Orville Randolph as Vice Chair.

Ayes: All

The FY2012-2013 proposed budget was reviewed. Discussion was held. Orville Randolph asked if the narrow band upgrade expense for law enforcement agencies could be covered with extra funds if a grant for the 911 system is received. Malott noted the narrow band conversion is scheduled for this May or June for law enforcement. He won't know about the grant until August. Malott thought perhaps those budgeted dollars could be used for "next generation".

Moved by Woode seconded by Jepson to move forward with the proposed FY12-13 budget and to hold the public hearing concerning the budget at 10:00 a.m. on the same day as the County Budget hearing.

Ayes: All

Director Malott reported that they need an update of the Cedar County Enhanced 9-1-1 Service Plan to the State by March 23, 2012. He will do the update.

Malott gave an update on the West Branch paging issues. He noted it does no good to call and upset the Dispatchers, and he felt the Dispatchers are doing a good job. Malott is trying to put a repeater there. He indicated there is a procedure issue in Johnson County. He and others are still trying to work through the issues.

The Director indicated there are new charges for E-9-1-1 inbound circuits from Windstream. They are saying they've been paying for a T1 line for Centurylink. Malott said they can't tell him what they're billing him for, but they want him to sign a contract. He is holding off on signing the contract until they give him information and clearly identify the line they are billing for.

Training was discussed. Malott said the Board will be paying for Emergency Medical Dispatch training for two people and perhaps annual training for "next generation".

It was noted the next meetings will be for the budget hearing and then the Board's regular meeting on April 12, 2012.

Moved by Burken seconded by Jepson to adjourn the meeting at 7:30 p.m.