

## **CEDAR COUNTY E-911 SERVICE BOARD**

**January 6, 2011 MINUTES**

**APPROVED April 14 2011**

Chair Bell called the meeting to order at 6:11 p.m. at the Law Enforcement Center.

Those present were E-911 board members and/or appointees and alternates to include Board of Supervisors: Jon Bell; Bennett: Orville Randolph; Clarence: Randy Burken; Durant: Shawn Jepson; Lowden: absent; Mechanicsville: absent; Sheriff Warren Wethington was absent at the start of the meeting; Stanwood: Mike Dauber; Tipton: Curt Woode; West Branch: Don Kessler; West Liberty: absent; Atalissa: absent; New Liberty: absent; Oxford Junction: absent; and Wilton: Gary DeVore. Others in attendance were: Tim Malott, Director; Cedar County Supervisor Betty Ellerhoff; Bev Penningroth, Clerk and Sue Hall, Press.

Moved by Randolph seconded by Dauber to approve the meeting agenda.

Ayes: All

Moved by Jepson seconded by Randolph to approve the minutes of October 14, 2010.

Ayes: All

Receipts and expenditures were reviewed.

Moved by Kessler seconded by Woode to approve the receipts and expenditures, as presented.

Ayes: All

Old business was discussed.

The narrow banding project was discussed. Malott is working with Graybill. He noted a call sign can have more than one frequency. Malott asked if a frequency is used by EMS and not communications, does the Board want to pay for that. It was felt they need to tie emergency service to a channel. Conversion from wide to narrow banding will take about two to three weeks to complete. Director Malott is still in need of the inventory of equipment from a few. Applications for licenses for Fire and EMS for each community have been done, and it has been done for the Law Enforcement Center. Discussion was held regarding the microwave system between the Law Enforcement Center and the Courthouse. Malott felt the phone bill will be reduced after the installation (return of investment under two years). The invoice was more dollars than first anticipated. Sheriff Wethington joined the meeting at 6:25 p.m. Tim Malott said Windstream and Quest are doing audits to make sure we would have a cost savings.

New business was discussed.

Election of officers was held.

Moved by Kessler seconded by Randolph that the Chair and Vice Chair remain the same, that being Jon Bell, Chair and Warren Wethington, Vice Chair.

Ayes: All

Tim Malott reviewed the "Assistance To Firefighters Grant". It has been opened to Emergency Services. Malott felt it could be used to replace all radios. He noted the

Secondary Road Department is going narrow band digital next month. They will monitor the shortcomings. That way he can find out any issues. Malott will work with the County Engineer. Malott noted they may need to put up towers for repeaters to reach the corners of the County. The grant opens in March. Director Malott reviewed a proposed FY2011-2012 budget. Discussion was held. There were no objections. Malott noted the quality of our radio system would be graded quarterly by listening to the Sheriff, Fire and Ambulance calls. Director Malott asked if the Board would consider donating \$1,000 to the Red Cross. Several in attendance acknowledged that the Red Cross had assisted residents when called to do so.

Moved by Woode seconded by Burken to donate \$1,000 to the Red Cross “Power of a Promise” project.  
Brief discussion was held.  
Ayes: All

Training was discussed. It was noted there would be Storm Spotter Training on March 24<sup>th</sup> in Coralville and on March 29<sup>th</sup> in Lowden. There will be Dispatcher training concerning storm watching. Dispatcher EMD training was completed.

Moved by Jepson seconded by Woode to adjourn the meeting at 7:29 p.m.