

TIPTON, IOWA

July 14, 2020

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 14, 2020 with the following members present: Smith, Bell, Gaul, and Kaufmann. Chairperson Agne was present on the call. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Clerk of Court for Fees collected for the month of June 2020.

Cindy Garza, DNR Environmental Engineer, authorization to use for JT Center Pork 4+ LLC Facility #71432.

Conservation Director Dauber hiring Chip Brown, Park Technician effective 6/22/2020, starting hourly wage \$20.57.

Lori Elam, CEO of the Eastern Iowa MHDS Region regarding CARES funds for the Eastern Iowa Region.

Manure Management Annual Updates submitted by:

David Meyer, Facility #63127 located at 1823 Yankee Avenue, New Liberty.

Ray Slach Site 4 #65379.

It was noted the following Handwritten Disbursement was issued on July 10, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424163 for \$789.24-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All

Pro Tem Kaufmann addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of July 7, 2020.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #424035 - #424162 paid on July 10, 2020.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the work request form submitted by Judge Roberts.

Ayes: All

Pro Tem Kaufmann presented 15-year service award to Jennifer Boedeker and Bobbie Conrad.

The Board reported on Outreach/Committee Meetings they attended.

Julie Tischuk, HIPAA Compliance Officer met with the board regarding an incident she and Bobbie Conrad-Marion have been working on with McDonald Hopkins. Conrad-Marion was present in the boardroom. Tischuk requested the board to authorize a signor or signers for any additional documents that need action within a day of notice. Tischuk stated this is typically done by the chairperson or vice chair. Sup. Kaufmann stated he can do that.

Moved by Sup. Bell seconded by Sup. Smith to authorize the chair and vice chair of the Board to sign agreements.

Ayes: All

Tischuk presented a form letter for approval with the change of Cedar County, Iowa Board of Supervisors to Board of Supervisors, Cedar County, Iowa.

Moved by Sup. Bell seconded by Sup. Gaul to approve the form letter with the changes stated above and authorize Pro Tem Kaufmann to sign.

Ayes: All

Tischuk presented three agreements to the Board for approval. She stated these are standard forms they have been approved by privacy counsel.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Norton Life Lock Master Services Agreement.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Norton Life Lock Statement of Work No. 1.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the Norton Life Lock Statement of Work No. 2.

Ayes: All

Engineer Fangmann met with the Board regarding the completion of the 310th bridge project completion by Iowa Bridge and Culvert. The final project cost was \$348,351.63, approximately \$11,700 less than the contract amount.

Moved by Sup. Smith seconded by Sup. Bell to approve the final voucher for Project #BROS-C016(106)—SE-16.

Ayes: All

Fangmann presented to the Board a utility permit for Eastern Iowa REC at the location of 1946 Spicer they will be crossing the road within the county easement. The \$100.00 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Eastern Iowa REC utility permit and the \$100.00 fee applies.

Ayes: All

Fangmann updated the Board on current projects.

The Board called Kelley Deutmeyer, E.C.I.A. regarding the COVID-19 Grant the county received on behalf of the City of Tipton and City of Mechanicsville request. Sup. Kaufmann explained to Deutmeyer that the process of the grant has changed from who is the administrator from E.C.I.A. to the county. Deutmeyer verified the two cities and the grant they received for the power cots. She explained the State did remove the administration from the grant assuming the recipients could administer the grant. Deutmeyer has received several calls from other counties with similar questions and concerns. Auditor Dauber explained the numerous policies and public hearings that need to be held. She concurred. Deutmeyer offered to assist the county in the process of administering the grant and will do it for no charge. She requested Auditor Dauber email all the correspondence to her for review and she will follow up with a call to Auditor Dauber. The board members and Auditor Dauber thanked Deutmeyer for the assistance.

Auditor Dauber updated the board regarding the Single Audit Form regarding the COVID-19 grant. She discussed this form with Mike Podliska, the auditor with Anderson, Larkin & Co., P.C. Podliska recommended the board sign the form stating a single audit will be conducted and completed by 3/31/21, if the 750,000 threshold is met. Podliska will follow up with the State if the county does not have to have this completed.

Moved by Sup. Bell seconded by Sup. Smith to authorize Sup. Kaufmann to sign the 2020 Single Audit Form for the COVID-19 Award.

Ayes: All

Sup. Smith discussed the email from Judge Werling regarding the court system needing to find adequate space with technical requirements for jury selections. The email inquired the ability to utilize the large meeting room for conducting jury selections. Smith informed the board in the email it stated “may furnish, not mandated”. General discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to allow the court system to use the large meeting room for jury selection although they will need to pre-schedule with the Auditor and the county will not pay for any additional expense; the county is providing the room for the court system.

Sup. Kaufmann agreed stating they will need to schedule and need to realize in November the elections take place in that room.

Ayes: All

Sup. Smith stated Judge Roberts and Judge Werling have not pushed any cost to the county that should be picked up by the courts.

Sup. Bell discussed the East Central Iowa Local Workforce Development Area Chief Elected Officials Shared Liability Agreement with the other board members. Bell stated at the CEO board meeting he attended the agreement was approved to move forward with the following changes in the agreement. The paragraph containing the misspent funds changed the calculation of equal to the division of population and the insurance was agreed to be purchased by E.C.I.A. to protect all the counties and boards involved. Bell explained all the county boards will need to approve the agreement unanimously.

Moved by Sup. Smith seconded by Sup. Gaul to approve the East Central Iowa Local Workforce Development Area Chief Elected Officials Shared Liability Agreement and resolution.

RESOLUTION

A RESOLUTION PROVIDING FOR COOPERATION WITH OTHER GOVERNMENTAL UNITS IN THE CREATION AND OPERATION OF THE SERVICE DELIVERY OF EAST CENTRAL IOWA LOCAL WORKFORCE DEVELOPMENT AREA CONSORTIUMS

WHEREAS, the Governor of Iowa determined that the counties of Benton, Cedar, Iowa, Johnson, Jones, Linn and Washington shall comprise the East Central Iowa Local Workforce Development Area pursuant to the WIOA of 2014, and

WHEREAS, the WIOA of 2014 requires, and Chapter 28E, Code of Iowa (2019) allow, units of local government to indicate their joint participation in the WIOA, by executing a joint exercise of powers agreement in accordance with those laws and regulations, and

WHEREAS, the heretofore-named counties desire to participate in, and be a member of the East Central Iowa Local Workforce Development Area as designated by the Governor:

NOW, THEREFORE, BE IT RESOLVED BY the county of Cedar, Iowa that it does hereby pledge its cooperation with the governing bodies of other cooperating governmental units in the creation and operation of the Chief Elected Official Board of the East Central Iowa Workforce Development Area by adopting the Articles of Agreement of such Board which is attached hereto and by this reference made a part hereof.

Ayes: All

The Board discussed the temperature scanner temporary position. Auditor Dauber informed the board she emailed all department heads to provide their input whether the position should be continued. Dauber presented the email correspondence to the board for review. The consensus of the board was to continue for an additional 30 days due to the increase in cases and will re-evaluate next month. Sup. Bell asked Auditor Dauber if she knew if this expense was approved under the grant at 75%. Dauber informed the Board that she contacted EMA Director Freet previously and Freet stated she will not know until she submits the expense. Freet was submitting the claim this week.

Moved by Sup. Smith seconded by Sup. Agne to continue the temperature scanner temporary position until August 31, 2020 and the board will re-evaluate at that time.

Ayes: All

Auditor Dauber informed the Board the county received a credit on the Delta Dental invoice last month due to COVID-19. Dauber explained Payroll Clerk Driscoll has worked several hours on the distribution of the credit to participating employees and the county share. This credit will be applied to the eligible employees on the July 17th paycheck. She explained that the employee's affected will either have a reduced dollar amount or no deduction for Delta Dental out of their paycheck for this payroll. Dauber also noted this paycheck will be a split salary due to the two work days at the old pay rate and eight days at the new pay rate.

A COVID-19 update was provided to the board by Interim Director Butler. As of today, there are 97 cases, of which 44 of those are in the last 27 days and there are currently no cases hospitalized. Butler reiterated staying 6' apart, keeping interaction to 15 minutes or less, use face covering and do as much you can outdoors. The Public Health Department will be providing additional immunization clinics. Sup. Bell asked Butler the process of tracing people and who contacts the people. Butler stated the Public Health Office contacts the people who were in contact with a positive case of COVID-19. She also stated this information is based on the honesty and memory of the person providing the information. Sup. Gaul inquired about traveling and if the school has decided what to do. Butler stated at this time there are no restrictions in Iowa for traveling and the school system is continuing to work on the process and probably will not have that information until a couple weeks prior to the start of school. Sup. Kaufmann asked Butler if she has heard that 30% of the tests are not accurate. She replied she has not. General discussion was held.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 10:00 a.m., to July 21, 2020.
Ayes: All

Cari A. Dauber, Auditor

Jeff Kaufmann, Pro Tem Chairperson