

TIPTON, IOWA

June 2, 2020

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 2, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were able to call into the meeting in an effort to mitigate the spread of COVID-19.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Veterans Affairs Service Officer Hamann submitted the May reports and April minutes.

Manure Management Annual Updates submitted by:
JT Center Pork 3 LLC facility located at 260th Street, Tipton
JT Farmington Pork LLC facility located at 1832 290th Street, Wilton

It was noted the following Handwritten Disbursement was issued on May 29, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423658 for \$1,991.67-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan asked whether the meeting would be open to the public next week and if everyone would be in that small room. Sup. Agne replied, "Yes it will be open and if there are too many people, the meeting will be moved to the large meeting room in the basement of the courthouse". Mary Swan commented to Sup. Kaufmann that during public comment time that is not the time for Supervisors to make nasty sarcastic comments and she does not appreciate it. Sup. Kaufmann said there was no nasty sarcastic comment made and if the board cares to comment they can do so, that is what elections are about.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of May 26, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #423533 - #423657 paid on May 28, 2020.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Kum & Go 12-month renewal for Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the utility permit for Alliant Energy to span overhead a secondary line on F44 for service to be provided at 789 290th Street, West Branch. The \$100.00 fee applies.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Smith to approve the step-wage increase for Todd Duckett effective June 10, 2020 increasing his hourly wage from \$20.10 to \$21.21.
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the step-wage increase for Jamie Martin effective June 3, 2020 increasing his hourly wage from \$20.10 to \$21.21.
Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to allow the chair to sign the Cincinnati Life Insurance Employer Service Agreement.
Ayes: All

At 8:45 a.m., the Board reviewed a minor subdivision for Keegan First Addition. Environmental & Zoning Director LaRue was in attendance and Troy Wagie, was on the phone. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Keegan First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Keegan First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 2nd day of June, A.D., 2020.

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance via phone and providing an update on their department were; Veteran Affairs Service Officer Hamann, Recorder Bahnsen, Treasurer Delaney, Engineer Fangmann, Assessor Marx, EMA Director Freet, County Attorney Renander, Public Health Interim Director Butler, Sheriff Wethington, Chief Deputy Knoche, GIS Teut, CPC Director Tischuk and Conservation Director Dauber. Discussion was held.

CPC Director Tischuk met with the Board for discussion on the 28E Agreement for the mental health Region. It was the boards consensus that a resolution be created and brought back to the board for approval.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the River Bend Transit MOU.

Ayes: All

HIPAA Security Officer Tischuk discussed with the Board the VPN status. Currently there are 2 temporary and 16 active VPN access. She recommended to review the policies due to HIPAA and COVID-19 situation. She mentioned the work from home policy needs to be reviewed and there needs to be one policy for the county and all employee's need to follow. Sup. Bell mentioned when the boards and commissions approve the County handbook and HIPAA manual that in turn means they will follow the policies.

Judge Roberts met with the Board to discuss the re-opening of the court system and updated the Board on the status of the court work schedule. On July 13th the District Court Judges will be returning. September 14th is the first day to conduct jury trials. In Cedar County we probably won't have a jury trial until January. Judge Roberts reported per Judge Greve, she is requesting the installation of glass be placed in the court's window. She would appreciate that she is kept updated on any changes pertaining to the courthouse and if the county has any input regarding the court, please contact Judge Roberts. Sup. Bell mentioned he did not forget the court he just did not know the status of the courts system. There will be funds available per the motion made, he will need to know who will be making the decision on the openings and then he will have Mike stop down for measurements and the window will be ordered. Judge Roberts will make the decision. Sup. Bell mentioned our windows should be installed in three weeks.

Discussion was held regarding the soft opening, continuing the newsletter and tracking public on the visitor log. The departments will be responsible to notify the person checking in the public of how many people they want at their office. In regards to public hearings and attendance to our meetings we will continue the option of the public calling into the board meetings. In the board room chairs will be removed for social distancing and the total amount of people in the meeting will be limited to ten. If there are more than ten people the meeting will be moved to the large meeting room. They requested the Auditor to reserve the large meeting room every Tuesday

morning. They also mentioned there will be no outside meetings being held in the courthouse meeting rooms.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:27 a.m., to June 9, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson