

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 17, 2020 with the following members present: Smith, Bell, Gaul and Kaufmann. Agne was present via phone. Members of the public were also present. The meeting was moved to the large meeting room in the basement due to the number of people in the board room.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Proclamation of Disaster Emergency from Governor Kimberly Reynolds.
Chief Deputy Koranda regarding Joyce Lenart, Correctional Officer three year employment increase from \$18.75/hour to \$19.62/hour.

Manure Management Annual Updates submitted by:
Rose Avenue Pork for a site at 711 Rose Avenue, Clarence.

It was noted the following Handwritten Disbursement was issued on 3/13/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422810 for \$6,137.32-self funded medical claims.

Moved by Sup. Bell seconded by Sup. Gaul to approve the agenda.
Ayes: All

Pro-Tem Chairperson Kaufmann addressed the public for comments: Bonnie Butler, Interim Public Health Director and Jodi Freet, EMA Director shared information regarding the COVID-19. Public Health Director Butler informed the board that Senior Dining is closed for dining inside and discussed she is working to find out whether more volunteers are needed to deliver meals for to the elderly and having meals for school aged children while the schools are closed. EMA Director Freet submitted a Cedar County Emergency Declaration, informed the board a new website was created for COVID-19, which is cedarcountycovid19.org. This website will have information as it becomes available for the public. Sup. Kaufmann informed Director Freet the proclamation will be address later in the meeting when the COVID-19 is discussed.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of March 10, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #180837-180981 for the period ending 3/7/2020 and to be paid on 3/13/2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve a Handwritten Warrant #422809 for MAD Trailer Leasing, LLC in the amount of \$3,000.00.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Larry Hodgden and Mike Herring updated the Board on the Freedom Rock. Mr. Herring displayed the sign that will be displayed between the entrance to the rock and the courthouse sidewalk. The committee was planning on pouring concrete for the pad, although they decided that would not do it justice, therefore they will have Rod Von Muenster lay pavers that they had extra. Mr. Hodgden commended Alicia Gritton for clearing the pavers during the winter weather conditions. Mr. Herring mentioned they will be flying the service flags more often. Mr. Hodgden commented he will work with Alicia on the removal of flags during the mowing season. The Board expressed that the display looks very nice.

Moved by Sup. Gaul seconded by Sup. Bell to approve the step wage increase for Joshua Kessler. His hourly wage will be \$19.25 which is 85% of the Maintenance Worker II, effective March 23, 2020.
Ayes: All

At 8:45 a.m., the Board reviewed a minor subdivision for Juchter's First Addition. Environmental & Zoning Director LaRue, Lee Beine and the petitioner were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Juchter's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Juchter's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 17th day of March, A.D., 2020.

Ayes: All

At 9:00 a.m. the public hearing for the FY20-21 County Budget was held. Sup. Kaufmann addressed the public if there were any questions or comments. Mary Swan objected to Warren Wethington's salary.

Moved by Sup. Smith seconded by Sup. Bell to approve the Resolution #2020-01 FY20-21 County Budget and Certificate of Taxes.

Roll call vote: Smith, Gaul, Bell, Kaufmann, Agne

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Resolution #2020-02 Elected Official Salaries.

Roll call vote: Gaul, Smith, Bell, Kaufmann, Agne

Lori Johnson addressed the Board requesting a firework permit. Assistant Attorney Blank was present. Ms. Johnson told the Board it is for her father's 100th birthday, although it will be delayed now. Attorney Blank explained to Ms. Johnson how and where the form needs to be signed.

Moved by Sup. Bell seconded by Sup. Smith to approve the permit with the appropriate signatures of the competent operator and applicant.

Ayes: All

Rod Ness, Director CCEDCO met with the board regarding a Home Base Iowa Resolution of Support. Moved by Sup. Smith to approve the resolution but motion died due to lack of second. Mr. Ness did not have a resolution prepared for the Board to sign. He will email the resolution to Auditor Dauber.

The Board had a discussion regarding the concerns regarding COVID-19, the following department heads and employee's being present: Auditor Dauber, CPC Director Tischuk, Public Health Director Butler, Veteran Affairs Director Hamann, Recorder Bahnsen, Conservation Director Dauber, Chief Deputy Koranda, Chief Deputy Knoche, Sheriff Wethington, E & Z Director LaRue, Treasurer Delaney, GIS Coordinator Teut, Attorney Renander, Attorney Secretary Rachael Lilienthal, EMA Director Malott and Freet, and EMA Coordinator Ehlers. Sup. Kaufmann asked the department heads concerns, questions or policies regarding the COVID-19 they want to address to the Board. Public Health Director Butler explained social distancing only works if everyone does it. Her recommendation is limiting the staff in the offices needed to get the work done or close your office, if you can. Treasurer Delaney stated the public is not obeying the social distancing in the hallway and the Driver License station. Conservation Director Dauber stated the Hunter Safety classes will be cancelled, public programs are cancelled and they will not accept shelter reservations for the parks. VA Director Hamann stated she will be closed, by appointment only, although a concern was the other

citizens in the hallway. CPC Director Tischuk stated due to the food boxes, possible relief needed she does not plan to close her office. Although, she will try to assist public via phone. Auditor Dauber expressed she has to allow candidates access into the courthouse for nomination filing for the Primary Election. Public Health Director Butler expressed department heads need to evaluate their needs in the office and operate with the least amount of staff. GIS Teut inquired leave time available to use if needed to be home for child care. Sup. Kaufmann stated we will discuss that topic next. Attorney Renander stated his office has to coordinate with the State, which remains open therefore, the courthouse stays open. Rachel Lilienthal stated it will get quiet if things change with the court system. Chief Deputy Koranda reported no inmates will be transported to the courthouse, they will utilize video court. CPC Tischuk reiterated the importance of secure emails being sent during this pandemic. Several department heads stated they would be closed to the public, and if an essential service was needed, it would be by appointment only. Consensus of the group was to have the handicap door being the only entrance door. Sheriff Wethington stated there is no visitation at the jail, Chief Deputy Koranda is checking temperatures on incoming inmates.

Moved by Sup. Smith seconded by Sup. Bell to close the courthouse to the public, including Board meetings, with the exception of some offices being open and Auditor Dauber is responsible for creating this policy and posting to the public contact numbers, what services are being suspended and available by appointment only.

Roll call: Smith, Gaul, Bell, Kaufmann, Agne.

EMA Director Freet recommending proclamation stating Cedar County emergency declaration for funding reasons and the ability to change administrative rules.

Moved by Sup. Gaul seconded by Sup. Bell to declare an Emergency Declaration for Cedar County, effective immediately, as stated below.

WHEREAS; Because of the potential health, economic, and social risks associated with the COVID-19 pandemic, the State of Iowa declared a disaster on March 9, 2020. The Cedar County Board of Supervisors, under the recommendation of the Cedar County Emergency Management agency, has declared a State of Emergency in an effort to proactively reduce the effects of the pandemic in Cedar County, Iowa; and,

WHEREAS; The potential effect of an outbreak in Cedar County is overwhelming. Local school districts are announcing closures for a period of time; local businesses, social groups and charitable organizations may see economic losses; residents may face restricted access to public services. In addition, with through this declaration, we wish to minimize potential community exposure and spread of COVID-19 by limiting social contact and movement in an effort to reduce the physical load on the public health care system and reduce the risk to the public; and,

WHEREAS; the community spread of the COVID-19 virus will result in undue human suffering and hardship and threatens the safety, health, welfare, and well-being of citizens and economic function of Cedar County; and,

WHEREAS; all locally available public and private resources and forces available to mitigate and alleviate the damage are deemed insufficient to cope with the resulting situation, initiate recovery, and meet restoration requirements;

NOW, THEREFORE; I, by virtue of the authority provided by Cedar County and by the Iowa Civil Emergency Preparedness Act (NMSA 1978, 12-10-01 to 12-10-11) do hereby declare Cedar County to be in a State of Emergency for the purpose of exercising necessary emergency powers and expenditure of available resources, and requesting aid, assistance, and relief programs, and funds available from the State of Iowa.

DONE at the Office of the Cedar County Board of Supervisors, this 17th day of March, 2020

Roll call: Smith, Gaul, Kaufmann, Bell, Agne

Discussion was held on the process for holding electronic meetings, agenda and conference line phone. EMA Director Malott has the resources. Sup. Bell suggested a check in point for the public entering the courthouse. Auditor Dauber and Sheriff Wethington will discuss and implement.

Sup. Kaufmann addressed the concern GIS Teut had mentioned and asked him to elaborate on his situation. Mr. Teut explained his wife works from home, although since there is no school, he needs to be home to watch the kids so she can work. He asked the Board if he could use sick time. Sup. Bell stated employees identified in the high categories, or an employee that has symptoms being able to work remotely. He suggests it may differ, therefore it should be up to the department head's discretion. Sup. Agne reiterated we are in a national emergency and we should not be afraid of treating employees different. The consensus of the board was to place a call to Attorney Mike Galloway for guidance.

The Board moved back to the boardroom to place a call to Attorney Mike Galloway, representing Ahlers Cooney. Mr. Galloway was out of the office; therefore discussion was held with Attorney Aaron Hilligas. Sup. Kaufmann explained the measures that were taken this morning. The board relayed the concerns and questions on the leave policy and compensation. Mr. Hilligas stated he worked with the school districts last week and counties this week, pertaining to the COVID-19. Topics discussed, but not limited to, were essential and non-essential jobs, unemployment and furlough for employees and leave time. Sup. Kaufmann left the meeting to attend a conference call. Discussion continued. The call concluded. Sup. Kaufmann returned. The Board met with all department heads and explained essential vs. non-essential employees, staffing the offices, furlough and leave time. All employees will continue to follow the handbook, including the sick leave policy, with the exception of requiring a return to work document after being absent for three or more days. Information was made available to department heads to distribute to employees regarding furlough and unemployment. If an employee decides to furlough, the health benefits will remain in effect and the board will be flexible with employees on the repayment of the employee share of the health insurance when they return to work.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 1:45 p.m., to March 24, 2020.

Ayes: All

Cari A. Dauber, Auditor

Jeff Kaufmann, Pro-Tem Chairperson