

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 2, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Alex Hamer, MWII Notice of Voluntary Resignation effective January 10, 2020

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.
Ayes: All

Sup. Smith turned the meeting over to Auditor Dauber. Auditor Dauber called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Dauber determined Sup. Agne is the Chairperson for 2020. Auditor Dauber asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Dauber determined Sup. Kaufmann is the Chairperson Pro Tem for 2020.

Moved by Sup. Kaufmann seconded by Sup. Smith to hold 2020 Board meetings on Tuesdays.
Ayes: All

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Payroll Disbursements #180077-180225 for the period ending 12/28/2019 and to be paid on 1/3/2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the following Board Committee appointments for 2020, which includes adding Heritage Area Agency on Aging:

BOARD COMMITTEE APPOINTMENTS FOR 2020

Board of Health	Gaul	Agne
Co. Decategorization Policy Board	Gaul	Kaufmann
Community Action of Eastern Iowa	Kaufmann	Bell
County Shop	Smith	Agne
Consortium	Agne	Smith
Crimestoppers	Bell	Agne
CCEDCO (2 votes)	Bell	Kaufmann
Drainage District	Kaufmann	Bell
Emergency Management	Bell	Agne
E911 Service Board	Bell	Agne
Eastern Iowa Rural Utility Services	Gaul	Kaufmann
ECIA Board	Gaul	Kaufmann
Evaluation Committee	Smith	Kaufmann
Fair Board	Gaul	Agne
Heritage Area Agency on Aging	Agne	
Highway 30 Coalition	Kaufmann	Smith
Heartland Insurance Risk Pool	Agne	Kaufmann
ISTEA/ECICOG	Gaul	Bell
Law Enforcement Center	Smith	Bell
Lower Cedar Watershed	Bell	Agne
CEO/Workforce Development	Bell	Smith
MEIMHC Board	Agne	Gaul
MH Institute Adv.	Agne	Kaufmann

MH Advisory Board for the County Management Plan	Agne	Bell
MH/DS Regions Governing Board	Smith	Agne
R.E.A.P. Comm.	Smith	Kaufmann
R.C. & D.	Bell	Smith
River Bend Transit	Smith	Agne
Safety	Smith	Kaufmann
Seventh Judicial	Smith	Agne
Solid Waste Disposal	Kaufmann	Bell
Systems Unlimited	Bell	Gaul
Wilton Development Corp.	Agne	Kaufmann

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith for the following 2020 Board Committee designations and representative appointments:

Seventh Judicial District Board – Smith/Agne
River Bend Transit Board – Smith/Agne
Solid Waste Executive Board – Kaufmann/Bell
Heartland Insurance Board of Trustees – Agne/Kaufmann
Highway 30 Coalition – Kaufmann/Smith
MH/DS Regions Governing Board – Smith/Agne

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to reappoint Julie Tischuk to the Region 10 Passenger Transportation Advisory Committee (PTAC) for a term of two years.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to reappoint Rob Fangmann to the Region 10 Regional Trails Advisory Committee (RTAC) for a term of two years.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to reappoint Rob Fangmann, Kaufmann, Agne and Smith to the Region 10 Transportation Policy Committee for a term of two years.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to reappoint Rob Fangmann to the Region 10 Transportation Technical Advisory Committee (TTAC) for a term of three years.

Ayes: All

Discussion was held on Boards and Commission appointments for 2020. All vacancies have been filled by reappointment except the Veteran Affairs. Veteran Affairs position was filled by a recommendation from the Veteran Affairs Commission. Bell asked about gender balance. Veteran Affairs Service Officer Hamann was called to Boardroom. Hamann explained this was an emergency situation and it didn't change the current dynamic. When the Commission goes out for applications for the June deadline gender balance will be requested. Discussion was held. The following appointees had terms expiring 12/31/19 and submitted an application to be reappointed:

Board of Health – Dr. Alan Beyer
Conservation Board – Teresa Wendt
Zoning Board of Adjustment – Claudia Beyer
Planning and Zoning – Joel Brown, Jody Yutesler and Laura Twing
Pioneer Cemetery Commission – Jeff Kaufmann, Sandy Harmel and Mike Boyle
Veterans Affairs – Steven Wheeler-to fill a vacancy

Moved by Sup. Smith seconded by Sup. Gaul to approve the following appointments for 2020:

2020 BOARDS & COMMISSIONS

<u>AIRPORT ZONING BOARD</u>	<u>6YR</u>	<u>Term Exp Date</u>
Rick Sawyer		12/31/2024
James Rohlf		12/31/2024

MAGISTRATES' COMMISSION 6YR

Wayne Brown (Supervisors' Appt.)	12/31/2020
Keith Whitlatch (Supervisors' Appt.)	12/31/2020
Phyllis Lenschow (Supervisors' Appt.)	12/31/2020
Alan Bohanan (Bar Association Appt.)	
Lee Beine (Bar Association Appt.)	

BOARD OF HEALTH 3YR

Dr. Alan Beyer	12/31/2022
Dr. Clayton Schuett	12/31/2020
Brad Gaul	12/31/2020
Jeanne Hein	12/31/2020
Patricia Lilienthal	12/31/2021

BOARD OF REVIEW --- ASSESSOR 6 YR

Ken Paper-Durant	12/31/2024
John Dornfeld-Tipton	12/31/2020
Sue Hall-Tipton	12/31/2022
Gail Kettenbrink, Secretary	

VETERAN AFFAIRS 3YR

Frank (Bill) VanWaes	6/30/2020
Gregery Bell	6/30/2021
Robin Housley	6/30/2022
Steven Wheeler	6/30/2020
Michael Male	6/30/2022
Patty Hamann, Sec.	

CIVIL SERVICE COMMISSION 6YR

Lee Beine (County Attorney Appt.)	8/15/2025
Julianne Jensen (Supervisors' Appt.)	8/15/2021
Kevin Slutts (Supervisors' Appt.)	8/15/2023

CONSERVATION BOARD 5YR

Leon Steinhagen	12/31/2022
Dick Maske	12/31/2023
Teresa Wendt	12/31/2024
Jean Driscoll	12/31/2020
Craig Jackson	12/31/2021
Mike Dauber, Executive Director	

ZONING BOARD OF ADJUSTMENT 5YR

Term Exp Date

Laura Twing	12/31/2022
Chuck Hoy	12/31/2022
Bill Lenker	12/31/2023
Claudia Beyer	12/31/2024
Tammi Goerd	12/31/2020

PLANNING & ZONING COMMISSION 3YR

Joel Brown	12/31/2022
Dave Schuett	12/31/2020
Douglas Klein	12/31/2021
Jody Yutesler	12/31/2022
John Dornfeld	12/31/2020
Brett Eggert	12/31/2020

Laura Twing 12/31/2022

COMPENSATION BOARD 4YR

Christopher Surls	(County Attorney's Rep.)	6/30/2023
Joleen Carpenter	(Auditor's Rep.)	6/30/2021
Kent Stuart	(Supervisors' Rep.)	6/30/2021
Mark Hunt	(Sheriff's Rep.)	6/30/2023
Doug Schroeder	(Supervisors' Rep.)	6/30/2021
Paula Shelton Werling	(Recorder's Rep.)	6/30/2021
James Reeve	(Treasurer's Rep.)	6/30/2023

MEDICAL EXAMINER TEAM

Joshua Pruitt, MD-Chief Medical Examiner
Connie Knutsen, MEI-Dir. ME Investigations
Michael Dauber, MEI-ME Investigator
Henry Bentley, MEI-ME Investigator
Jennifer Hubler, MEI-ME Investigator Trainee

EASTERN IOWA REGIONAL

HOUSING AUTHORITY 2YR

Roger Laughlin	6/1/2020
Laura Twing	6/1/2020

EASTERN IOWA REGIONAL

UTILITY SERVICE SYSTEMS 3YR

Brad Gaul	12/31/2020
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MENTAL HEALTH ADVISORY BOARD

Joyce Hamiel Dennis Byrnes Don Griffith
Shari Hebl Pat Ciha Peggy Driscoll
Sue Hall Steve Agne Jon Bell
Bill Driscoll Michele Becker

DECATEGORIZATION SERVICE

AREA ADVISORY BOARD

Brad Gaul
Scott Hobart

PIONEER CEMETERY COMMISSION 3YR

Term Exp Date

Marcia Driscoll	12/31/2020
Daisy Wingert	12/31/2020
Sherry Hall	12/31/2020
Josh O'Rourke	12/31/2021
Bill Muhs	12/31/2021
Peter Endris	12/31/2021
Jeff Kaufmann	12/31/2022
Sandy Harmel	12/31/2022
Mike Boyle	12/31/2022

"COMMISSION TO ASSESS DAMAGES"

(EMINENT DOMAIN COMMISSION)

Owners of Town Property:

Phyllis Sondergard-West Branch
Greg Wagner-Stanwood
Gene Schroeder-Bennett

Brett Eggert-Tipton
Karen Dennis-Clarence
David Furry-Mechanicsville
Wayne Ralfs-Bennett

Bankers, etc.:

Bob Steen-Mechanicsville
Dave Sweeny - Tipton
Jeff Carnes-Durant
Steve Pruess-Clarence
Ann Canfield-Mechanicsville
Lynne Pinegar-Tipton
Rena Edler-Clarence

Farmers: (Owners & Operators)

Ernest Hora-Wilton
John Schott-Tipton
Dennis Hulse-Clarence
Roscoe Millett-West Branch
Steve Weets-Mechanicsville
Roger Wiese-Bennett
Bev Brown-West Branch

Real Estate:

Duane Lasack-Lowden
Merlin Conrad-Lowden
Emilie Blindt-West Branch
Ken Paper-Durant
Jeffrey A. Graves-Durant
Jeff Wallick-Tipton
Ken Crock-Tipton
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to name the following as the official designated newspapers for Cedar County for 2020:

1. The Tipton Conservative
2. The Sun News
3. West Branch Times

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following rate structure for 2020 for Medical Examiner services in Cedar County:

Chief Medical Examiner Services: \$200/case
On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)
Investigative casework (post-scene time): \$40.00/hour
Director fees: \$20.00/hour
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adopt and authorize Chairperson Agne to sign the following Construction Evaluation Resolution:

**RESOLUTION
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to adopt and authorize Chairperson Agne to sign the following Resolution:

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2020

WHEREAS, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

WHEREAS, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County, meeting in lawful session, on this 2 day of **January, 2020**, to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to adopt and authorize Chairperson Agne to sign the following Resolution Designating Engineer to Execute Certification Specifications In Connection with Farm to Market Construction Projects for 2020:

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Cedar County, Iowa, this 2 day of January, 2020.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to authorize Chairperson Agne to sign the Update Authorized Representative for USDOT Standard Title VI – Non Discrimination Assurances.

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were; County Attorney Renander, Auditor Dauber, GIS Teut, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Engineer Fangmann, CPC Director Tischuk, Treasurer Delaney, EMA Office Manager Freet, EMA Director Malott, Sheriff Wethington and Conservation Director Dauber. Discussion was held.

Discussion was held on the lease of the Cedar County Farm. The current tenant submitted a Notice of Termination of Farm Tenancy. Discussion of hunting on this property was discussed and a Board member will talk to the Cedar County Attorney. Consensus of the Board was to publish in the paper for sealed bids to be opened at 9:00 a.m. on January 28, 2020.

Engineer Fangmann met with the Board to discuss quotes on two bottom dump trailers. Two quotes were submit as follows:

	New Cost(2)	Trade-ins	Final Cost
Jim Hawk Truck Trailers of Davenport	\$69,400	\$10,000	\$59,400
Altorfer	\$89,080	\$7,000	\$82,080

Moved by Sup. Gaul seconded by Sup. Bell to award the bid to Jim Hawk Truck Trailers of Davenport for the purchase of two bottom dump trailers in the amount of \$59,400.

Ayes: All

Engineer Fangmann gave staff updates.

The Board recessed for five minutes.

Recorder Bahnsen met with the Board to present the FY20/21 Recorder budget. Discussion was held. The Board requested Bahnsen to change two revenue line items. No decisions were made.

County Attorney Renander and Legal Assistant Cady met with the Board for a FY20/21 budget review. Discussion was held. The Board requested Renander to change two revenue line items and an expense line. No decisions were made.

G.I.S. Teut met with the Board to present the FY20/21 G.I.S. budget. Discussion was held. Gaul mentioned once all budgets have been presented the Board will then make a decision on hiring a part-time employee. Agne asked if hiring an IT employee would help and not have the need for a part-time employee. Teut said hiring an IT employee would be great but in his experience, IT won't work on GIS software. The Board requested Teut to change an expense line item. No decisions were made.

Treasurer Delaney met with the Board to present the FY20/21 Treasurer budget. Discussion was held. The Board requested Delaney to inquire an expense line item. No decisions were made.

Moved by Sup. Smith seconded by Sup. Bell to adjourn at 12:21 p.m., to January 7, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson