

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 6, 2018 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
West Branch Public Library giving updates.
Second Deputy Koranda regarding hiring Derrick Gray, Correctional Officer effective on October 29, 2018.
HIPAA Correspondence/Dept. Head Communication Memo from Julie Tischuk.

Manure Management Annual Updates submitted by:
RAD Farms for a site at 1835 180th Street, Lowden.

It was noted the following Handwritten Disbursement was issued on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417119 for \$760.32-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Recorder Bahnsen would like the memo from Chief Security Officer Tischuk to be entered into the Board minutes in its entirety.

The Board received the following Memo from Chief Security Officer Tischuk:

MEMO

To: Cedar County Board of Supervisors

From: Julie Tischuk, Cedar County Community Services Director

Date: 11/2/18

Re: HIPAA Correspondence/Dept. Head Communication

I wanted to follow up with you regarding the Board of Supervisor meeting held October 23, 2018 regarding HIPAA compliance. During that meeting, I mentioned several departments in the county that are not following through with memos, training, and assisting with completing and following the policy and procedures manual. It was pointed out by the Records Department that I had made an error in not letting you know that they have been answering all Memos and correspondence sent by the Privacy Officer and Security Officer in a timely manner as well as sending follow up questions when something wasn't understood. The Recorder also pointed out that they have been completing all training for their office in a timely manner as well. I have communicated with the Recorder regarding concerns about communication between the offices and we have been able to come to an understanding on how we will proceed with making sure HIPAA information is communicated in the future. Please know that we are working together to meet the policies and procedures and this issue has been resolved. If you have any further questions, please feel free to contact me. Thank you!

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of October 30, 2018.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #416990 - #417118 paid on 11/01/2018.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Bell to approve a step wage increase for Alex Hamer, Maintenance Worker II from \$17.77 to \$18.88 effective November 14, 2018.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Agne to approve a job classification change for David Doscher from a Maintenance Worker I to a Maintenance Worker II and a step wage increase from \$21.89 to \$22.21 effective November 5, 2018.

Ayes: All

Absent: Kaufmann

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Sheriff Wethington, Environmental & Zoning Director LaRue, EMA Office Assistant Freet, Recorder Bahnsen, Public Health Director Christian, GIS Teut, Veteran Affairs Service Officer Hamann, Engineer Fangmann, Assessor Marx, and County Attorney Renander.

Engineer Fangmann met with the Board to request approval for Utility Permit for Swick Cabling on X-40 and 235th St. and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the Utility Permit for Swick Cabling and the \$100 fee applies.

Ayes: All

Absent: Kaufmann

The Board recessed until 9:30 a.m.

At 9:30 a.m., the Board held a Public Hearing for review/consideration/action on the Cedar County Comprehensive Plan. Those in attendance were: Environmental & Zoning Director LaRue, Auditor Dauber, Recorder Bahnsen, and Engineer Fangmann. No written or verbal comments on file. Auditor Dauber said the misspellings and inaccurate data needs to be corrected before approval. The proposed title "Comprehensive Plan 2038" was discussed due to the non-consistency of the previous plan name was the year it was implemented. The consensus of the Board was to have 2018-2038 for the year. Discussion was held. Auditor Dauber mentioned Appendix E-Land Use, Land Development Toolkit and questioned whether the Director LaRue will complete and follow the worksheet. Director LaRue said yes, although he will need some assistance from GIS for soil data. A seconded hearing will be held next week, November 19, 2018 at 9:30 a.m.

Sup. Bell and Sup. Smith both received a call from Kelly Garvin a landowner near the Highway 38/Interstate 80 interchange with concerns. Sup. Bell asked to get a list of landowners effected by the project to relay any information to them as it becomes available.

Moved by Sup. Agne seconded by Sup. Bell to adjourn at 10:01 a.m., to November 13, 2018.

Ayes: All

Absent: Kaufmann

Cari A. Dauber, Auditor

Dawn Smith, Chairperson