

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on June 26, 2018 with the following members present: Agne, Gaul, Kaufmann, and Chairperson Smith. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Michele Lancaster, Dispatcher regarding Notice of Voluntary Resignation effective 6/18/2018.

Manure Management Annual Updates submitted by:
Dale Vincent for a site at 360 310th Street, West Branch.
David Meyer for a site at 1830 Yankee Avenue, New Liberty.
Cedar Hill Farm for a site in Cass Township.
Urmie Site for a site at 240th Street, Tipton.
T/J West for a site at 2378 310th Street, Durant.
JT Rochester Pork for a site at Monroe Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 6/22/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415493 for \$1,868.31-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.
Ayes: All
Absent: Bell

Chairperson Smith addressed the public for comments. EMA Director Malott informed the board the last disbursement for the buyout project has been completed. Mary Swan expressed concerns about junk piles on X40 and Highway 30.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of June 19, 2018.
Ayes: All
Absent: Bell

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Payroll Disbursements #174037-174193 for the period ending 6/16/2018 and to be paid on 6/22/2018, including comp payouts.
Ayes: All
Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Agne to approve a handwritten check for Beine & Roberts Law Firm Trust in the amount of \$95,810.
Ayes: All
Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the FY18/19 Salary letters.
Ayes: All
Absent: Bell

Moved by Sup. Gaul seconded by Sup. Smith to approve the following Resolution:

**RESOLUTION APPOINTING COMMISSIONERS TO THE
EASTERN IOWA REGIONAL HOUSING AUTHORITY
FROM THE COUNTY OF CEDAR, IOWA**

WHEREAS, Cedar County, Iowa is a member government that has adopted the Articles of Agreement of the Eastern Iowa Regional Housing Authority within the Counties of Cedar, Clinton, Delaware, Dubuque, Jackson and Jones Counties in Iowa; and

WHEREAS, said Agreement provides for the appointment of Commissioners to the Regional Housing Authority.

NOW, THEREFORE, pursuant to the provisions of Chapter 403A, Code of Iowa, the Board of Supervisors of Cedar County, Iowa hereby appoints the person(s) hereafter named to serve as Commissioner(s) of the Eastern Iowa Regional Housing Authority to serve for the term after their names respectively.

Commissioner: Roger Laughlin

Term: 2 years

BE IT FURTHER RESOLVED that this Resolution be filed in the office of the County Auditor and certified copies of such Resolution be forwarded by the County Auditor to the Eastern Iowa Regional Housing Authority.

PASSED AND APPROVED this 26th day of June, 2018.

Ayes: All

Absent: Bell

Sheriff Wethington met with the Board to discuss Mary Swan's concerns about the Sheriff budget on postage. Chief Deputy Knoche was in attendance. Wethington explained when an individual does not answer the phone or the door he mails the documents certified to have proof they received the information. Discussion was held.

Auditor Dauber met with the Board for approval on the FY2018/2019 Resolutions.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the issuance of weekly County checks for EFT self-funded health claims.

RESOLUTION

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a weekly basis during a regular Tuesday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Benefits, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2018; and

WHEREAS, Benefits, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Benefits, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Benefits, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.

Passed and approved this 26th day of June 2018.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Property Tax Credits/Exemptions to be funded at 100% for Homestead, Disabled Veteran's Homestead, Elderly and Military.

RESOLUTION

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2018 through June 30, 2019, which moneys are sufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Tax Credit - 100%, Elderly and Disabled Tax Credit - 100%, Military Service Property Tax Exemption - 100%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2018 through June 30, 2019 shall be funded as follows:

Homestead Credit	100%
Disabled Veteran’s Homestead Credit	100%
Low-Income, Elderly, Disabled Credit	100%
Military Exemption	100%

Passed and approved this 26th day of June 2018.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Departmental Appropriations for FY18/19 for all departments funded at 100%.

APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2018, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office schedule.
- Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, from the itemized fund, effective July 1, 2018.
- Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.
- Section 4. If at any time during the 2018-2019 budget year the Auditor shall ascertain that the available resources of a fund for this year will be less than said fund’s total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.
- Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount

of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers (monthly) during the 2018-2019 budget year.

Section 6. The appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2019.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 26, 2018, the vote thereon being as follows:

Ayes: Smith, Gaul, Kaufmann, Agne

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Rural Services Transfer to the Solid Waste Department.

TRANSFER RESOLUTION

WHEREAS, it is desired to make transfers during fiscal year 2018-2019, from Rural Services Basic Fund to Solid Waste Capitol Improvement Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- 1) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October, 2018.
- 2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April, 2019.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 26, 2018, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith

Absent: Bell

Moved by Sup. Agne seconded by Sup. Gaul to approve the Rural Services Transfer to the Secondary Road Department.

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2018-2019 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed the sum of \$2,492,162.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 26, 2018, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith

Absent: Bell

CPC Director Tischuk met with the Board to review the Memorandum of Agreement for transportation services with River Bend Transit. This agreement will be effective July 1st through September 30th, 2018.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the Memorandum of Agreement with River Bend Transit.

Ayes: All

Absent: Bell

Engineer Fangmann met with the Board to discuss a Secondary Roads Supplemental Policy. Due to the recent union law changes, this supplemental policy addresses differences unique to his department from the Cedar County Handbook. Fangmann reviewed the policy.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Secondary Roads Supplemental Policy and continue to have discussions on annual basis with representatives for the employees.

Ayes: All

Absent: Bell

Engineer Fangmann gave project updates.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 9:52 a.m., to July 3, 2018.

Ayes: All

Absent: Bell

Cari A. Dauber, Auditor

Dawn Smith, Chairperson