

TIPTON, IOWA

May 8, 2018

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on May 8, 2018 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Clarence Library Director's Report April 2018.

Manure Management Annual Updates submitted by:
Dircks Farms Inc.-Meyer Farmer for a site at 162 National Avenue, Clarence.
Dircks Farms Inc.-Eilers Nursery & Finisher for a site at 125 National Avenue, Clarence.
Sun Valley Family Farms 2 for a site at 260th Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 5/4/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414915 for \$2,361.93-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of May 1, 2017.

Ayes: All

Absent: Kaufmann

Abstain: Agne

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #414757 - #414914 paid on 5/3/2018.

Ayes: All

Absent: Kaufmann

A work request form was submitted by Veterans Affairs Service Officer Hamann to hang a sign in the hallway above the office door.

Moved by Sup. Agne seconded by Sup. Gaul to approve the work request as submitted.

Ayes: All

Absent: Kaufmann

Engineer Fangmann submitted a request approval for a utility permit for Liberty Communications for a location along X30 and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the utility permit for Liberty Communications and the \$100 fee applies.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed a proposed Certification of Cost Allocation Plan based on the Fiscal Year ending 6-30-17 to establish cost allocations or billings for use in FY2019.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign the Certification of Cost Allocation Plan.

Ayes: All

Absent: Kaufmann

HR Consultant Greufe met with the Board to review the proposed G.I.S job description. G.I.S Specialist Teut was present. Teut has recommended some changes to the current job description that would have an impact on the salary of the position. Greufe researched what was established originally for the G.I.S position. The requirements were education at an Associate's Degree or 2 years of course work and experience at 0-2 years, depending on education. Currently education required is Bachelor's Degree and experience required is less than 12 months. Discussion was held on education and experience. It was the consensus of the Board to require an Associate's Degree and 2 years' experience. Sup. Bell noticed the job description shows reports to the Board of Supervisors and Conference Board. This position should report to the Board of Supervisors only. Greufe will make the changes and this will go before the Board for approval next week.

At 9:15 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the City of West Branch Special Election held on May 1, 2017. Auditor Dauber was in attendance. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The results were as follows:

“Shall the City of West Branch, Iowa be authorized to impose by Ordinance a Local Hotel and Motel Tax at a rate of seven percent (7%), effective July 1, 2018, with at least fifty percent (50%) of the revenues derived from the Local Hotel and Motel Tax to be used for the promotion and encouragement of tourist and convention business in the City and surrounding areas; and the remaining revenues derived from the Local Hotel and Motel Tax to be used for all other purposes permitted pursuant to Chapter 423A of the Code of Iowa?”

For the question, there were: Forty-six (46) votes
Against the question, there were: Thirteen (13) votes

We therefore declare the Public Measure "D" to be adopted.

Auditor Dauber met with the Board to review the proposed FY17/18 County Budget amendment and reviewed proposed departmental budget adjustments. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to set May 29, 2018 at 9:00 a.m. as the time for a public hearing on the proposed FY17/18 Budget amendment.

Ayes: All
Absent: Kaufmann

The Board discussed the lease at 622 W South Street, Tipton. Assistant Attorney Blank wanted clarification on the amount of the lease with the termination date of October 15, 2018. Consensus of the Board was to leave the lease as is with the date change.

The Board recessed until 9:30 a.m.

The Compensation and Land Use Planning team from the University of Iowa gave a presentation on the current plan they have been working on.

Moved by Sup. Agne seconded by Sup. Gaul to convene as the Stanwood Drainage District Board.

Ayes: All
Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to return to regular session.

Ayes: All
Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 10:10 a.m., to May 15, 2018.

Ayes: All
Absent: Kaufmann

Cari A. Dauber, Auditor

Dawn Smith, Chairperson