

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 21, 2017 with the following members present: Agne, Bell, Kaufmann, and Chairperson Smith. Supervisor Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the month of January submitted by the Clerk's office.
MMP short Form for Annual Updates for Hermiston Farms Inc. – Facility located at 250th Street, New Liberty and 1522 Yankee Avenue, New Liberty.
Update #4 from The Capitol submitted by Bell Heckroth.
ISAC Legislative Update submitted by Rachel Bennett.
Policy Committee Meeting Agenda and information submitted by Mary Rump, ECICOG.

The Board noted correspondence from Sheriff Wethington regarding a payroll change for Lisa Olney, from \$16.46/hr. to \$17.31/hr. effective February 10, 2017.

It was noted the following Handwritten Disbursement was issued on 02/17/17 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #409363 for \$219.72-flex claims and \$101.85 for self-funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda with the removal of the 10:00 a.m. meeting.

Ayes: All

Absent: Gaul

Chairperson Smith addressed the public for comments: Dennis Ray was wondering what the Board's status of the FEMA properties for this next year. He stated he is pleased with the results and was wondering if the Board was going to go back or keep it the way it is. The Board requested this to be on the agenda next week and to notify Bill Kofron.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of February 14, 2017.

Ayes: All

Absent: Gaul

Moved by Sup. Agne seconded by Sup. Bell to approve Payroll Disbursements #168783 - #168934 for date ending 02/11/2017 and to be paid on 2/17/17.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on a step wage increase for Logan Howe, Secondary Roads Department, one-year anniversary date is March 1, 2017.

Moved by Sup. Bell seconded by Sup. Agne to approve a step wage increase from \$17.80/hr. to \$18.85/hr. for Logan Howe, Maintenance Worker I effective March 1, 2017.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the cancellation of unclaimed fees in the amount of \$115.50 as submitted by the Treasurer's Office.

Ayes: All

Absent: Gaul

Discussion was held on contracting services to Elert & Associates for the implementation support for the telephone system. Sup. Bell noted the cost savings due to the recommendations by Elert & Associates. Sup. Bell and Sup. Smith noted they are very happy with their work. Sup.

Bell noted it is a must for the project to be completed per the RFP specifications and to be satisfied with the completed project.

Moved by Sup. Bell seconded by Sup. Agne to contract with Elert & Associates for the implementation support for the telephone system in the amount of \$1,750.00.

Ayes: All

Absent: Gaul

Discussion was held on the start date of the telephone project. Auditor Gritton was notified that Marco could start the project now but requires a down payment, although this project was budgeted in FY17/18 and there is no money in the current budget. It was the consensus of the Board that the project could start at any time although the funding would not be available until July 1st. Auditor Gritton will notify Pat Daniels via email.

Leanne Boots, Safety Coordinator met with the Board to discuss the proposed Heartland Safety Manual. Discussion was held on the content of the manual, participation needed by employees and Department Heads and new employees receiving safety training. Currently, there are four on the safety team. The manual suggests the Board to appoint a County Safety Coordinator and the Safety Team that will consist of four to six non-supervisor employee's. The implementation will be very time consuming. Sup. Agne and Leanne will contact Judy Funk with follow up questions and concerns and report back to the Board.

CPC Director Tischuk met with the Board to inform them of the calculation error in the levy. It was noted Tischuk used the FY14 per capita and should use the FY15 per capita. For budgeting we have the levy amount at \$736,440 and should be \$733,600. Auditor Gritton noted the proposed budget will be published on Wednesday with the incorrect amount, although at the Public Hearing the levy can be reduced but not increased more than what was published. Sup. Bell noted he wants to keep it at the \$40 per capita. The levy amount of .61673 will be .61435 with the changes. General discussion continued regarding the MCO and Case Management changes, workload of Case Management and correspondence to clients.

Moved by Sup. Kaufmann seconded by Sup. Agne to convene as the Stanwood Drainage District Board.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to return to regular session.

Ayes: All

Absent: Gaul

Veteran Affairs Director Hamann met with the Board for clarification on the transition of the General Relief from her office to the CPC/Case Management Department. It was stated in prior minutes that this decision was made and CPC Director Tischuk would contact Hamann on the transition before the effective date of July 1st.

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 10:20 a.m., to February 28, 2017.

Ayes: All

Absent: Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson