

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 17, 2017 with the following members present: Agne, Bell, Gaul, and Kaufmann. Chairperson Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of fees collected for the month of December submitted by the Clerk's office.

Memo from CPC/Case Management Director Tischuk regarding hiring Jessica Wright as a Case Manager and employment ended for Scott Beck.

Memo from Recorder Helmold regarding hiring Jennifer Boedeker, as a Clerk.

Email correspondence from Kristi Harshbarger regarding requirements of Board audio recordings.

MMP short Form for Annual Updates for Del DeWulf – Site 2 #64273, located at NW NW 23-80-1, facility address 1540 Washington Avenue, Bennett.

Memo from EMA Director regarding resignation from Jessica Wright, Secretary for EMA and E911 Commissions.

It was noted the following Handwritten Disbursement was issued on 01/13/17 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #409014 for \$1,367.30-flex claims and \$1,698.77-self funded medical claims.

The Board reviewed a work request form submitted by the County Auditor Gritton.

Moved by Kaufmann seconded by Agne to approve the work request submitted by County Auditor Gritton to drill holes for the cabling project.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Smith

Pro tem Chairperson Bell addressed the public for comments. Larry Hodgen mentioned since the GIS will be a stand-alone department if the Board will consider a 28E agreement for GIS services with the City of Tipton.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of January 10, 2017.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Claim Disbursements #408845-#409013 for date ending 1/12/2017.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held regarding the re-allotment of the Cedar County Veteran Graves Grant. Sup. Kaufmann informed the Board that \$1,500 was allocated to Sand Hill Cemetery for current fiscal year and they will not be using it due to receiving private donations and donated labor. Sup. Kaufmann recommended the \$1,500 be allocated to the Tipton Masonic Cemetery.

Moved by Sup. Agne seconded by Sup. Gaul to re-allot the \$1,500 from Sand Hill Cemetery to the Tipton Masonic Cemetery.

Ayes: All

Absent: Smith

Discussion was held regarding appointing a member of the Board of Supervisors to the Hardacre Theatre Preservation Association.

Moved by Sup. Kaufmann seconded by Sup. Agne to appoint Sup. Gaul to the Hardacre Theatre Preservation Association.

Ayes: All

Absent: Smith

Discussion was held regarding the 2nd Floor Storage Area. Sup. Bell noted EMA is interested in that area. EMA Director Malott distributed a proposed drawing of the area. Sup. Kaufmann informed the Board the meeting with Department Heads went very well. Treasurer Jedlicka is checking to see what can be disposed or moved in his area, Recorder Helmold will be moving the rest of her documents to her storage area on the first floor with a target completion date of March 15th. Engineer Fangmann noted he wanted his documents to be moved back to the 2nd floor storage from the basement. Pam Wilkerson noted the Clerk will be here this week to scan and dispose of some documents. Currently the clerk's documents are located in several areas in the courthouse so the plan is to have all their records located in the old County Attorney Office area located in the southeast corner on the second floor. With these changes it will free up $\frac{3}{4}$ of the 2nd floor storage area. More discussion regarding the EMA office be located in that 2nd floor storage area was held. EMA Director Malott can apply for a grant that will pay for the re-wiring of the building and a new outside generator although the availability of the grant is unknown. EMA will pay for the remodeling cost of the area although requests the Board to enter into a 28E agreement for five years. The consensus of the Board was to have EMA Director Malott gather information and apply for the grant.

Treasurer Jedlicka and Deputy Delaney met with the Board to present the FY17/18 Treasurer budget. No decisions were made.

CPC/Case Management Director Tischuk met with the Board to present the FY17/18 Case Management and Mental Health budget. Director Tischuk will make changes on the Case Management budget and resubmit to the Board. No decisions were made.

Discussion was held with CPC/Case Management Director Tischuk and Veterans Affairs Administrator Hamann regarding the General Assistance Department. Director Tischuk reported in several counties within the region the General Assistance Program is housed within the CPC department. Due to utilizing all programs, increasing payee services and guardianship, the individual can access everything in one area. Due to the MCO not authorizing coverage for community support services, such as payee, guardianship, and 100% county funded services, these programs are going to become very important. All the areas complement in one department. Administrator Hamann agreed there is a need for the change. She wanted the Board to understand she does spend more than the five hours for General Assistance a week. Director Hamann understands that General Assistance is under Community Services although she didn't know if the CPC office is in that place to have the General Assistance Program, her main concern is part of the General Assistance is being involved in different umbrellas; consortium, food certificates, the Pastoral Society, Public Health and WIC clients. She stated she doesn't think the Community Services is the best office, she stated the Public Health Office being another option. Director Tischuk stated she is involved in all those and works with Public Health currently. Administrator Hamann stated obviously it is not her office due changes in her world from time spent in previous year's. Director Tischuk noted her office is a referring agency with the capabilities, and the office is open five days a week for the entire day to accommodate individuals to receive the services they need. Sup. Bell noted discussion will be held with Director Caes. No decision was made.

Veterans Affairs Administrator Hamann met with the Board to present the FY17/18 Veteran and Relief budgets. No decisions were made.

Legal Assistant Cady met with the board to present the FY17/18 County Attorney budget. No decisions were made.

CPC/Case Management Director Tischuk met with the Board to present her revisions on the Case Management budget.

Engineer Fangmann met with Board regarding Discussion/Action on final voucher for project BROS-C016(93)—5F-16, bridge replacement in Section 28 of Pioneer Township. Eighty percent of the project will be funded with Federal dollars the rest will be Farm to Market Funds.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the final voucher in the amount of \$666,692.13.

Ayes: All

Absent: Smith

Moved by Kaufmann seconded by Sup. Agne to convene as the Stanwood Drainage District Board.

Ayes: All

Absent: Smith

Moved by Sup. Agne seconded by Sup. Kaufmann to return to regular session.

Ayes: All

Absent: Smith

Mike Bixler, President, Tanya Demmel and Sandy Harmel, representing the Historical Society met with the Board to present the FY17/18 budget. Requested the funding amount stay the same at \$4,000. No decisions were made.

Sup. Bell recessed the meeting until 1:00 p.m.

At 1:05 p.m. Kelley Deutmeyer, Nicole Turpin, Dan Fox and Mark Schneider, ECIA met with the Board to discuss options to update the County Comprehensive Plan and Land Use Plan. Phil LaRue, Environmental and Zoning Director was present. Kelley Deutmeyer updated the Board on current projects. Nicole Turpin informed the Board about several programs. One being the partnership ECIA has with Iowa Initiative for Sustainable Communities, involves upper level students from the University of Iowa – College of Urban Regional Planning to complete an updated Comprehensive Plan for Cedar County. The cost would be \$1,500.00 compared to a private consultant cost of \$50,000. This project would start in the Fall of 2017 and be completed by May 2018. A private consultant time frame is between twelve and eighteen months to complete. The Board would need to determine the scope of work to be completed and notify ECIA if they are interested in being placed on the project list for the University of Iowa. General discussion continued. No decision was made.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 1:50 p.m., to January 24, 2017.

Ayes: All

Absent: Smith

Cari Gritton, Auditor

Jon Bell, Pro Tem Chairperson